

# PRIVACY NOTICE

This Privacy Notice (hereinafter “Notice”) sets forth the terms and conditions under which GRUPO INVERSIONES ARQUIB S.A.S. (in its position as holding company) and its related companies, which are listed at the end of this document (the “Related Companies”), which together make up the ARQUIB GROUP, will process your personal data.

## I. PROCESSING AND PURPOSE

The purposes for which such Personal Data is collected, stored and processed are as follows:

- 1.1 Take the relevant steps for the development of the corporate purpose of each of the **Related Companies** and the binding of the Data Subject as a client.
- 1.2 Make invitations to events and offer new products and services.
- 1.3 Manage procedures (requests, complaints, claims).
- 1.4 Contact the Data Subject through data messages, telephone calls, text messages or any technical or technological mechanism, known or to be known, for the purpose of the proper execution of a contractual relationship.
- 1.5 Feed the databases of each one of the **Related Companies**, related to logistics, sales, service, marketing and regulatory affair activities.
- 1.6 Execute or verify compliance with the contracted services.
- 1.7 Facilitate the communication channels with each of the **Related Companies**.
- 1.8 Comply, in the case of their collaborators, with the obligations undertaken by each of the **Related Companies** with the Data Subject in relation to the payment of salaries, social benefits and other remuneration established in the employment contract or as provided by law.

1.9 Offer corporate wellness programs and plan business activities, for the Data Subject and its beneficiaries.

## II. DATA SUBJECT'S RIGHTS:

As Data Subject and in accordance with Article 8 of Law 1581 of 2012, you have the right to:

- 2.1 Know, update and rectify your personal data in the event of partial, inaccurate, incomplete, fractioned, misleading data, or data whose processing is expressly prohibited or has not been authorized.
- 2.2 Request proof of the authorization granted to each of the **Related Companies**, except when expressly exempted as a requirement for the Processing.
- 2.3 Be informed by each of the **Related Companies**, upon request, about the use made of your personal data.
- 2.4 File complaints with the Superintendency of Industry and Commerce for violations of the provisions of regulations in force.
- 2.5 Revoke the authorization and/or request the deletion of the data, provided that no legal or contractual obligation preventing its deletion is in place.
- 2.6 Access free of charge to your personal data subject to processing and refrain yourself from answering questions about sensitive data. Responses concerning sensitive data or children and adolescents' data shall be optional.

## III. MECHANISMS TO KNOW THE DATA PROCESSING POLICY

The Data Subject may access the Arquib Group's Data Processing Policy, which contains our guidelines for the processing of the data collected, as well as the query and complaint procedures to allow you to enforce the rights of access, query, rectification, updating and/or deletion of the data through the website of each of the **Related Companies, which are listed below:**

- <https://www.arquibplus.com/>

The contact details of the data controller are:

- WhatsApp chat: +57 (310) 810 9242
- Address: Km 2 vía Chía-Cajicá, Edificio Quantum Centro de Convergencia. Of. 405.
- Office hours: Monday to Friday, from 8:00 am to 5:30 pm.
- Email: [contacto@grupoarquib.com](mailto:contacto@grupoarquib.com)

Given in Chía, Cundinamarca on May 20th, 2025, last updated.

Sincerely,

GRUPO INVERSIONES ARQUIB S.A.S.  
NIT. 900.809.925 – 6

ARQUIB PLUS FINTECH S.A.S.  
NIT. 901.795.042-9

MAJ CARGO S.A.S.  
NIT. 901.144.782-8

ARQUIB CONSULTING SERVICES S.A.S.  
NIT. 901.772.275 - 9

ARQUIB CONTABILIDAD Y AUDITORIA S.A.S.  
NIT. 901.797.954 – 1